



PMS ACCOUNT OPENING REQUIREMENTS – FOR LIMITED LIABILITY PARTNERSHIP (LLP)

All documents pertaining to the LLP should be self attested by the authorized Partner with the Firm's rubber stamp – each 4 sets required

I. Documents of the LLP

1. Copy of PAN card
2. Copy of Bank statement or Telephone Bill (Latest)
3. Certified copy of the Limited Liability Partnership agreement - with appropriate investment clauses.
4. Incorporation Certificate of the LLP
5. Audited Balance Sheet and Profit and Loss account for the last 2 years
6. Resolution passed at the meeting of the Designated Partners - to be signed by all the PartnersList of all existing Designated Partners of the LLP along with the Designated Partner Identification Number (DPIN) issued by the Central Government on the letter head of the company
7. 4 photographs of the Partners duly signed
8. A cheque for Rs. 10,000/- favoring HDFC Bank A/c. No. _____(Name of the client) from the existing partnership account
9. KYC application (attached)
10. Annexure O (Attached)

II. Documents of all Partners – each 4 sets

Documents should be self attested by the respective partners

11. Copy of PAN card
12. Address Proof – Ration Card / Passport/ Voters ID, Bank Statement / BSNL Telephone Bill (Latest)
13. KYC application (attached)

Note:

- a) In the HDFC Bank application - Partnership declaration on the 2nd page to be signed by all the partners without seal.
- b) Original NOC from their existing banker incase the firm enjoys credit facilities from other banks
- c) On Page no 50 the PMS application client should add in his/her own hand writing the following and affix his/her signature

"I have understood the fees computation / charges structure".

